

CCS Media Recruitment: Junior Graphic Designer

Chesterfield (Head Office) with Agile Working

Overview

CCS Media Marketing are currently recruiting the role of Junior Graphic Designer to work for a forward thinking and fast paced business. This is an excellent opportunity to join a well-established business and marketing department, reporting directly to the Marketing General Manager you will be responsible for supporting the wider team and vendors with design work both online and offline.

You will be able to work on a range of multiple projects at once and have a passion for design with a keen eye for detail and a good knowledge of Adobe software is essential for being successful within this role. Agile working is available within this role, but the person will be required to attend head office at least once a month to meet with the rest of the team. Some projects may require further attendance.

This is a full time role with career development opportunities available for the right candidate.

Person Specific:

We are keen to speak to candidates with the following skills:

- Relevant studies and interest in graphic design
- Be able to work effectively across both online and offline channels
- You must possess strong project management skills and be able to meet deadlines as required
- Excellent communication
- Attention to detail
- Be highly organised, proactive, and be able to work effectively within a fast paced environment
- Good knowledge of Adobe software such as InDesign, Photoshop and Illustrator would be essential
- Good knowledge of Microsoft office applications such as Word, PowerPoint, Excel, and Teams
- Proactive attitude with the ability to work on projects and gather project information independently
- Ability to follow brand guidelines
- A desire to improve the current brand and practices
- A desire to improve personal skills and knowledge
- Professional and mature manner
- Flexible, team-based approach to their job
- Good knowledge of WordPress

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ccsmedia.com
01246 200 200

Responsibilities:

You will be responsible for supporting with design requests from the marketing team so you must be able to manage multiple projects at any one time. Your design work will include but is not limited to;

- Working with vendors such as Microsoft, HP, Dell and Lenovo to complete digital marketing campaigns
- Creating web banners, emails and social campaigns for both vendor and in house projects
- Keeping the company website up to date
- Working to project deadlines
- To create and design posters, flyers, and invitations for various events and incentives
- To work within and follow brand guidelines for vendors and CCS Media
- You must possess strong communication skills to work closely with the existing team in developing new ideas and concepts.

Hours of Work:

- 9am - 5pm Monday to Friday

Statement:

This job description is issued as a guideline to assist you in your duties, it is not exhaustive, and we would be pleased to discuss any constructive comments you may have. Because of the evolving nature and changing demands of our business this job description may be subject to change. You may, on occasions, be required to undertake additional or other duties within the context of this job description, and according to the needs of the company.

Please email Claire Walker (claire.walker@ccsmedia.com) or Greg Cork (greg.cork@ccsmedia.com) if you are interested in the position or have any questions about the role. The team is based in Chesterfield, and the role supports agile working and may require periods working from Head Office with the rest of the team.

Why CCS Media:

CCS Media is a Technology and Supplies Reseller with over 41 years of experience delivering first-class IT solutions and services to organisations of every kind across the UK and beyond.

Our network of 11 Offices and 1 Warehouse and Logistics Configuration Centers, secures unrivalled nationwide scale for supply and service, matched with the comfort of local presence. We work with more than 2,000 manufacturer partners and sell more than 1.3 million products as part of the solutions we deliver to our 8,000 customers.

In 2023, we achieved revenues in excess of £283m and in 2021 we are delighted to have been awarded 2 Stars for Best Companies Outstanding to Work For, Technology's 50 Best Companies to Work For, The UK's 100 Best Large Companies to Work For and 5 regional Best Companies awards.

Benefits:

- Pension Scheme
- Personal Development
- Agile working
- Death in service benefit
- Staff referral scheme
- Your Birthday as Holiday
- Length of Service awards
- Bupa employee assistance program
- Regular Incentives